

# MILLIGAN

## F-1 Visa Transfer Student Immigration Procedures

### BEFORE YOU RECEIVE YOUR MILLIGAN COLLEGE I-20

- You must be accepted for Admission by the degree program you wish to study at Milligan. Admission requirements vary by program and there may be special requirements for international students such as providing proof of English proficiency and having transcripts translated and/or evaluated by an evaluation service. Admission procedures can be found here:
  - Undergraduates: [www.milligan.edu/apply](http://www.milligan.edu/apply)  
[admissions@milligan.edu](mailto:admissions@milligan.edu)
  - Graduate: <https://www.milligan.edu/gps/>  
[gps@milligan.edu](mailto:gps@milligan.edu)
  - Emmanuel Christian Seminary: <https://ecs.milligan.edu/admission/>  
[ecsadmissions@milligan.edu](mailto:ecsadmissions@milligan.edu)
- The U.S. Immigration and Naturalization Service requires that international students show proof that adequate financial resources are available to meet educational and living expenses. Therefore you must prepay your first semester balance to Milligan College by contacting Deidre Greeley in Student Financial Services at [DRGreeley@milligan.edu](mailto:DRGreeley@milligan.edu), or via phone 423-461-8706. This must be done before we issue the I-20.
- You must submit a notarized Affidavit of Support with the required financial documentation proving adequate support for one full year in your program. The form can be found at [www.milligan.edu/international](http://www.milligan.edu/international)
- You must submit a copy of your valid passport
- You must submit a copy of your current I-20
- You must submit the signed International Student Memorandum of Understanding. Signing this form involves being familiar with the International Student Handbook. The form and handbook can be found at [www.milligan.edu/international](http://www.milligan.edu/international).

\*Canadian students are not required to obtain an F-1 visa.

- Once you have graduated or have finished at your current institution, submit the SEVIS Transfer Form to your previous institution. Once they have completed the transfer and return the form to you, submit the form to your recruiter.

#### **AFTER YOU RECEIVE YOUR MILLIGAN COLLEGE I-20**

- No additional SEVIS fee is needed
- Submit Enrollment Confirmation & Residency Form.
- Submit Vaccination Records including Tuberculosis Skin Test.
- Plan travel to Milligan

#### **AFTER YOU ARRIVE AT MILLIGAN COLLEGE**

- Check-in with Cindy Wymer **as soon as you arrive on campus** at the Registrar's Office located on the first floor of Derthick Hall. For this meeting remember to bring the following documents
  - passport with F-1 visa
  - I-94 "Arrival/Departure" card
  - I-20 form
- Attend International Students Luncheon, Orientations, and/or Welcome week sessions as instructed. (Date & Time to be communicated via email)
- Get student ID made at IT Department at McMahan Student Center
- Useful information on maintaining your status can be found here  
<https://studyinthestates.dhs.gov/maintaining-your-status>

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