

MILLIGAN

DUAL ENROLLMENT GUIDE 2018-2019

Dual Enrollment Benefits

Students who dual enroll at Milligan College have the privilege to advance their education beyond the high school level by taking college courses from experienced professors. Dual enrollment courses count for high school and college credit and are transferrable to the college/university of the student's choosing.

Library Privileges

As a dual-enrollment student, you will enjoy the same privileges as all other Milligan students during the semester(s) you are enrolled. You may check out library material (including books, DVDs, and CDs), access online databases both in the library and off-campus (using your Milligan ID), and request materials from other libraries all over the world through interlibrary loan. Visit our library webpage for more information. Feel free to contact us at any time with questions—we're here to help you!

Dining & Food Services

Dual Enrollment Students may eat in Milligan's Dining Hall (Sutton Hall) or Grill (Student Center) during regular hours. Food Services are provided by Pioneer College Caterers. For more information, contact the Business Office.

Athletic Events

You are admitted free to regular season home athletic events with a valid Milligan ID. Milligan has a proud heritage of top student-athletes participating in competitive intercollegiate athletics. In the past 10 years, Milligan has won more than 50 conference titles and made 57 national tournament appearances in various sports. Visit the [athletics webpage](#) for team schedules.

Campus Events

Many college-sponsored events are free to Milligan students with a valid Milligan ID.

Application & Financial Aid

- **General Requirements**
 - Must be a junior or senior in high school
 - If a student is homeschooled and class level is difficult to determine, the student must be 16 years at the time of the course start
 - Must have a minimum GPA of 3.0
 - ACT *not* required
 - The admissions committee will review the student’s transcript to ensure the student demonstrates academic preparedness for the courses they wish to take.
- **Process**
 - Submit the dual enrollment application found on our website (www.admission.milligan.edu/dualenrollment)
 - Submit a current high school transcript
 - After the admissions committee makes a decision, the admissions counselor will contact the student.
 - An acceptance email for dual enrollment will be sent with contact information for the registrar’s office to officially register for courses.
 - Once admitted, student will be required to submit sections A & B of the immunization form located in the “Forms & Publications” section at <https://admission.milligan.edu/>. Section C is not required.

Cost for Milligan’s Dual Enrollment is \$500 per course. Students eligible to receive the TN Dual Enrollment Grant can use that towards courses at Milligan.

Course	Milligan’s Dual Enrollment Cost	Tennessee Dual Enrollment Grant*	Out of pocket cost to student
Course #1	\$500	\$500	\$0
Course #2	\$500	\$500	\$0
Course #3	\$500	\$200	\$300
Course #4	\$500	\$0	\$500
All subsequent courses	\$500 per course	Up to \$100 per credit hour (\$300-\$400 per course)	\$100-\$200 depending on the course

*For eligible students. See www.tn.gov/CollegePays or call us for more info

Payment Policy

All student accounts must be paid or you must make arrangements with the Business Office by the first day of class each semester. Please contact Deidre Greely in Student Accounts with questions at 423-461-8706.

Check-in & Registration

Information regarding these procedures will be sent following acceptance to the Dual Enrollment Program and registration of courses.

Parking Sticker & Guidelines

All students must register each motorized vehicle to be driven and parked on campus. Tickets will be issued for unregistered vehicles and vehicles not parked in the appropriate parking lots. Vehicle registration is free. Come to registration prepared with the following information: License plate/tag #, Make, Model, Color of Vehicle. Complete guidelines are found in the Student Handbook. Dual Enrollment Students will have an orange sticker and can park behind McMahan Student Center and Gregory Center; at the Baker Faculty Office Center; along the right side of Hopwood Church, and the lot behind the Hopwood Church (Anglin Field); the large parking lot at the Physical Plant (behind the chapel). A map will be provided at registration.

Student ID

Students will receive their card at the time of registration, after having their photo taken, and it will be valid throughout their stay at Milligan. You will need to bring another form of official identification (e.g. driver's license) with you.

College Network Access

Students will receive an email address and college network access via email. Students can view information about their academic record and student account in the college's student records database using the ID and password assigned to them for college network access. Among the information available to the students are semester class schedules, the college catalog, mid-term and final grades, unofficial transcripts, and charges and credits to the student's account.

Purchase Textbooks

Stop by the Milligan College Bookstore to purchase your textbooks or you can find a list of textbooks by class and academic department online at the www.milligan.bkstr.com.

Student Handbook

The Milligan College Student Handbook contains the college's official policies, guidelines, and information related to student life and student conduct. All students are responsible for reviewing and following these policies. The handbook is found online at www.milligan.edu/student-handbook/.

The Catalog

The Milligan College Catalog contains the college's official policies, guidelines, and information related to academics and student financial services. All students are responsible for reviewing and following these policies. The Catalog is found online at www.milligan.edu/catalog.

E-mail Policy

For official communication, including any communication from Milligan offices or Milligan faculty to students, the e-mail address issued by Milligan College will be the only e-mail address used. Notices sent by official Milligan e-mail will be considered adequate and appropriate communication. It is incumbent on students to check their official Milligan e-mail regularly.

CONTACT: Admissions Office
423.461.8730
admissions@milligan.edu